



<<AUDITPLANADDRESSDATE>>

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<<AUDITPLANOFFICEADDRESS>>

Dear Customer

Confirmation of Audit Visit Details

We have pleasure confirming the next scheduled Audit Visit date and details of the Audit Visit Plan, following discussion with your URS office management representative and, or, your nominated Lead Auditor.

Standard or Scheme	Audit Start DATE	Audit Start TIME	Lead Auditor
IATF 16949:2016 + ISO 9001:2015	<<AUDITPLANJOBSCHEDDATE>>	<<AUDITPLANJOBSCHEDTIME>>	See Audit Plan Below

Client Name	Client Main Certification Address
APEX CIRCUIT (THAILAND) CO., LTD.	30/101-102 Moo 1 Tambol Khok Kham Amphur Muang, Samutsakhon 74000 Thailand

Certification Scope of Main Location
Manufacture of Printed Circuit Boards (PCB) and High-Density Interconnector Printed Circuit Boards (HDI PCB) (Excludes Product Design under Clause 8.3)

The auditor and audit team, if applicable, will commence the audit with an opening meeting to discuss the audit plan - see below - to cover various topics and allow any questions to be raised. The audit plan below is based on the information supplied to the Lead Auditor and the quotation, or from the previous audit visit in terms of employee numbers, site (s) and the certification scope. If you are aware of any changes regarding the above matters, please advise your URS local office as soon as possible.

Such changes in employee count, site(s), certification scope may effect the audit planned time given below (for more guidance on this matter see * at the end of this document).

The audit can only proceed on the understanding suitable records are available to the audit team. If you are aware of any reasons where sensitive records will not be available, please notify the audit team as soon as possible.



Please be aware that the auditor, and audit team, if applicable, will need an area to write the final audit report prior to the presentation of the report to you, or your management team, at the final meeting.

We would also like to point out that a cancellation of the audit visit must be made in writing to the relevant URS Office, not less than 7 working days, otherwise a cancellation fee may be charged to cover travel, accommodation and auditor costs.

We trust the above and detailed Audit Plan below is satisfactory, but should you have any questions, please do not hesitate to contact your URS Office.

Yours faithfully

Certification Support Officer

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Audit Visit Plan

1.0 Visit Objective

The objective of the visit is to ensure compliance can be demonstrated to the standard or scheme regarding contractual, regulatory and system processes as sampled against the visit plan stated below.

2.0 Client's Certification Structure

Indicate below the Client's Certification Structure and which Additional Locations (Sites) are Planned to be Visited

Company Certification Structure	Indicate Applicable Structure	Location Addresses to be Visited (additional to the above address)	Other CB name, last audit date, report, plan and NC (if applicable)
Single	Yes	Location as stated above	---
Corporate	--	---	---
Extended	--	---	---
Support Location (Receiving Support from)	Yes	APEX CIRCUIT (THAILAND) CO., LTD. 26 Moo2,Rama2 Road Tambol Bangkrachao, Amphur Muang,Samutsakhon 74000 Thailand. Activity : Warehousing, Packing	---
Supporting Location (Providing Support to)	Yes	APEX CIRCUIT (THAILAND) CO., LTD., 39/234-236 Moo 2, Rama 2 Road, Tambol Bangkrachao, Amphur Muang, Samutsakhon, 74000, Thailand Activity : Sales, Purchasing,Warehousing,Human Resources, Training,Information Technology, Calibration,Supplier Management,Process Design	---
Is there any Stand-Alone Remote Support location, if yes, identify and provide the details.	--	APEX CIRCUIT (THAILAND) CO., LTD. 26 Moo2,Rama2 Road Tambol Bangkrachao, Amphur Muang,Samutsakhon 74000 Thailand. Remote supporting: Warehousing	---



Definitions

Definition for Single Manufacturing Site:

- 1) Shall be a client location with a single physical address where manufacturing occurs.
- 2) Shall operate under a single quality management system
- 3) May or may not receive support from remote or standalone remote support locations.
- 4) May provide support to other manufacturing sites.

Definition for Corporate Scheme:

1) Shall consist of at least two (2) manufacturing sites, with or without an EMS, which operate under a common quality management system. The common quality management system shall:

- i. be established by processes that are centrally defined, structured, and controlled
- ii. be monitored with a common set of process measurements
- iii. be implemented in substantially the same manner across all manufacturing sites and standalone remote support locations within the corporate structure being certified to IATF 16949
- iv. have localization of the quality management system documentation and records only at the level of work instructions/procedures
- v. have a centrally managed internal quality management system audit program.

2) Shall have an identified central location where the quality management system function resides that is responsible for defining, structuring, and controlling the common quality management system.

Definition for Extended Manufacturing Site(s):

- 1) Shall be a single manufacturing site (also known as the main manufacturing site) whose manufacturing processes expand into one or more other locations (the extended manufacturing site[s]) with different addresses managed together as one manufacturing site that is part of the same legal entity.
- 2) An extended manufacturing site (EMS) shall only receive support from or provide support to the main manufacturing site.
- 3) An EMS shall be located within ten (10) miles (sixteen [16] kilometers) and no more than sixty (60) minutes of driving distance from the main manufacturing site.
- 4) The main site and EMS shall operate under a single quality management system

Definition for remote location: Stand-alone remote support location (SA-RSL) : support locations that have no manufacturing but provide only supporting functions to other manufacturing sites
The IATF database now acknowledges 2 distinct types of remote support location:

1. Standalone remote support locations – these are remote support locations that are not located in IATF certified site – they are either standalone office buildings or part of a non IATF certified site.
2. Remote support locations that are located within an IATF certified site.



3.0 Audit Team Members

Lead Auditor	Audit Team Members (If applicable)	URS Witness Auditor (If applicable)
Boonsiri Pichetverachai	Boonchai Pichetverchai Puree Wattanasupt Bunjira Ratchathanee	---
Translator (if applicable)	Specialist (If applicable)	AB Auditor (if applicable)
---	---	---



4.0 Verification Checks and Output of the Audit Planning Process - Part 1 (Annexure 3, Rule 6)

Employee Number	New Total	Difference	Auditor Comments
Confirm total employee Number at the main site - If changed from previous Audit, advise of change	4922 persons	Reduce 31 persons	This change requires the audit duration to be recalculated.
Number of employees at other site locations (state for Supporting or Extended Manufacturing sites) - EMS:	N/A	---	---
Number of employees at other site locations (state for Supporting or Extended Manufacturing sites) - RSL:	N/A	---	---
Number of employees at other site locations (state for Supporting or Extended Manufacturing sites) - SA-RSL:	68 persons	---	This change requires the audit duration to be recalculated. The calculating the minimum audit days use following methods: Calculate the minimum audit days separately for every manufacturing site and remote support location based on the number of



Employee Number	New Total	Difference	Auditor Comments
			employees at the client location, as per Table 5.2.
Has there been a change in the number of employees at the location(s) being covered under this audit that requires the audit duration to be recalculated? If yes, detail the changes.	Yes, The previous number of employees was 4953, and the new number is 4922.	---	The audit duration has been recalculated, and the updated duration is total 11.5 man-days.

4.0.1 Sales, Technology and Regulations

Sales, Technology and Regulation changes	Significant Change	Difference	Auditor Comments
Advise of significant change in the volume of Sales and/or Customers (advise of NEW Automotive Customers)	No	---	No new automotive customers have been added since the previous audit.
Advise of significant changes to Technology, Processes or Equipment	No	---	The manufacturing process has not changed since the previous audit.
Advise of significant changes in Regulation or Customer Requirements - CSR Document (state customer complaint summary, score card and special status)	The customer's performance data and/or customer satisfaction since the last audit are show in customer scorecard. The result detail: 1. Customer Name: Kyoden Result: Quality B , Delivery B The customers complaint/claim in the	---	Priority will be given to auditing the Quality control process to verify the implementation of customer requirements. Priority will be given to auditing the Production and quality control



Sales, Technology and Regulation changes	Significant Change	Difference	Auditor Comments
	automotive part summary since the last audit are 12 items that was closed. The client is no any special customer status conditions since the last audit.		process to evaluate the management of risks and the effectiveness of the client's problem-solving process for customer claims/complaints, with a focus on root cause analysis and verification of systemic corrective actions.

4.0.2 System Changes

System Changes	Significant Change	Difference	Auditor Comments
Is this audit part of a client's Integrated Management System and if so, has there been a reduction in the level of integration since the last audit which could alter the assigned audit man-days	N/A	---	---
Changes to Scope of Certification (comment on QMS documentation and results of Internal audit and Management reviews)	No	---	The certificate remains unchanged. Both the internal audit and management review have been completed with no changes to the scope.
Do you have access to the audit report(s) and nonconformity	---	---	Yes, I have access to the audit report and nonconformity



System Changes	Significant Change	Difference	Auditor Comments
management record(s) required in section 5.5.3 for any remote support location(s)?			management record for the remote support locations.
Have you identified issues with the information provided for the remote support location(s)?	---	---	No, I have not identified issues with the audit report and nonconformity management records provided for the remote support location.
If yes, please detail the issues that you identified with the audit report(s) and/or nonconformity management record(s) provided for the remote support location(s) that will prevent you from starting the audit.	---	---	N/A
Have there been any significant changes since the previous audit to the structure or context of the organization, including changes in support locations, their relevant support functions, or support relationships that need to be prioritized and investigated in this audit? If yes, please provide the details.	No	---	The structure and context of the organization, including support locations, their relevant support functions, and support relationships, have had no any significant changes since the previous audit.
Has there been any relocation of manufacturing and/or support	No	---	The location has not changed from previous audit.



System Changes	Significant Change	Difference	Auditor Comments
activities since the previous audit that needs to be prioritized and investigated during this audit? If yes, please provide the details.			
What risks have you identified from the internal audit results that need to be prioritized and investigated during this audit?	---	---	Priority will be given to investigating the Planning process, production process to verify the results of the actions taken in response to issues identified during the internal audit.
What risks have you identified from the management review record(s) that need to be prioritized and investigated during this audit?	---	---	Priority will be given to investigating the BIZ process and the human resource process to verify the implementation of Top Management's recommendations and the commitment to actions taken for KPIs where the target was not achieved.

4.0.3 Customer Performance

Customer Performance	Significant Change	Difference	Auditor Comments
What risks have you identified related to the client's internal system- and process- related performance to targets and the related trends	---	---	The internal performance data has been presented as KPIs since the last audit. The overall trends have remained consistent, but there are still some production KPIs where certain areas have not met the



Customer Performance	Significant Change	Difference	Auditor Comments
since the previous audit that need to be prioritized and investigated during this audit?			target. The audit will prioritize and investigate the production and QC in process where some KPIs were not met.
What risks have you identified from the client's external performance to targets and the related trends, including any customer dissatisfaction scenarios and/or customer complaints since the previous audit, that need to be prioritized and investigated during this audit?	---	---	Since the previous audit, the identified risks include certain KPIs not being met in production, leading to potential customer dissatisfaction. There have been a few customer complaints regarding product quality and delivery delays, which may indicate issues with production process efficiency or delivery process. These areas should be prioritized and investigated during this audit to assess root causes and verify corrective actions implemented to address these concerns and ensure customer satisfaction.
Did the client provide the latest IATF OEM reports and/or scorecard information showing the status of quality and delivery performance?	N/A	---	No any IATF OEM customer.
Do the IATF OEM reports and/or scorecard information show	N/A	---	No any IATF OEM customer.



Customer Performance	Significant Change	Difference	Auditor Comments
quality and delivery targets being met?			
Has "additional audit time" been added to this audit for verification of systemic corrective actions for the IATF OEM quality and/or delivery performance issues? If not, why? (see Rules section 5.2 q) No additional audit time was added because:	N/A	---	No any IATF OEM customer.

4.0.4 Verification

Information Required	Auditor Comments
Date(s) the client submitted the audit planning information.	02/09/2026
Will this audit be conducted using the remote auditing method?	No
Did the client supply you with all the required audit planning information before issuing the audit plan (see Rules section 5.7.1)?	Yes, the client supplied complete information before the issuance of the audit plan.
If not, detail the missing information and the actions taken.	N/A
Describe how the pre-planning information impacted your audit plan and any changes made to the audit duration.	None
Total audit planning time, Offsite audit planning time and Onsite audit planning time (if required)	Offsite audit planning time: 4 hours (0.5 md)
What risks have you identified from other audit planning information not covered that needs to be prioritized and investigated during this audit?	none



Information Required	Auditor Comments
RECERTIFICATION AUDITS ONLY: What risks have you identified from the review of surveillance audit reports from the current audit cycle that need to be prioritized and investigated during this audit?	The risks from the nonconformities identified in the last surveillance audit are related to the Production, QC/QA, Maintenance, and Document Control processes.



5.0 Audit Type

Audit Approach	Comments
Confirm the Audit will be 100% ON-SITE (if not 100% On-site, the questions below MUST be answered)	Yes
If the Audit is not planned to be 100% On-Site, state reason(s) why not?	N/A
What % of the total Audit Time is planned to be remote	N/A
Confirm the Off-Site/Remote audit methodology (e.g.: Zoom) and clearly advise that the audit team and client representatives are versed in the stated methodology	N/A
Describe what plans are in-place should the remote audit methodology fail	N/A
Given the % of remote auditing, justify why the integrity of the audit or risk of the audit is NOT compromised	N/A



6.0 Detail of Audit Visit Plan - Stage 2/SU/RC/TR/SP/RV

Standard/Scheme	Audit Start Date	Audit End Date	Audit Duration - as per Job Instruction (in days)	Additional audit time (previous NC verification, Preplanning meeting etc.)	Audit Type
IATF 16949:2016 + ISO 9001:2015	7 October 2026	9 October 2026	11.5 mds	2 hrs for previous nc verification	RC



Audit of Processes

Each manufacturing site, including those in a corporate scheme, and any standalone remote support location shall have dedicated audit planning for each audit.

Extended manufacturing sites shall be included in the audit planning for the main manufacturing site.

Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
7 October 2026	9.00	--	--	Boonsiri P. /Boonchai P. /Puree W./ Bunjira R. (8 Hrs.)	Opening meeting with Top Management / Verification of changes to the client information supplied for audit planning / Review of current customer reports and/or scorecards from the original source (e.g., customer portals, emails from customer, etc.)	Main site: 30/101-102 Moo 1 Tambol Khok Kham Amphur Muang, Samutsakhon 74000 Thailand	--	--	--
--	9.30	N	--	Boonsiri P. BIZ-G: K.Chanram CQM-G: K.Wisuda	Management process		--	--	--
--	12.00	--	--	QMR: K.Amomrat DCC: K.Patchara	Lunch	--	--	--	--
--	13.00	N	--	HR-G: K.Siriwan K.Sorawee	Human Resource and Training (HR) Providing support to Interaction with main site APEX CIRCUIT (THAILAND) CO., LTD.39/234-236 Moo 2 management process	Main Site	--	--	--
--	15.00	N	--	PR-G: K.Neungruthai SQE-G: K.Thanaphat	Purchasing (PR), Supplier Quality Engineer (SQE) Interaction with APEX CIRCUIT (THAILAND) CO., LTD.39/234-236 Moo 2 Quality control process	--	--	--	--
--	16.00	N	--	DCC: K.Patchara	Document Control (DCC)	--	--	--	--



Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
--	17.55	--	--	---	Day brief	--	--	--	--
--	18.00	--	--	---	Finish	--	--	--	--
7 October 2026	9.30	N	--	Boonchai P. (8 Hrs.) K.Veerarak K.Prissana	Production Management (PM-G), Design Film and Gerber (ED-G)	Main Site	--	--	--
--	10.30	A	1	K.Wittaya K.Choavalit K.Tawatchai	Apex 2- Production and QC in process (Inner) - Cutting (CUT-G)- Dry Film (DF-G)- AOI (AOI-G)- Inner (Brown oxide to Trimming)	--	1,2	--	--
--	---	--	--	K.Wanida K.Nichaphat	Audit on Shopfloor area and during the time of operation 2.5 hour	--	--	--	--
--	12.00	--	--	---	Lunch	--	--	--	--
--	13.00	A	1	---	Apex 2-Production and QC in process (Inner) - Cutting (CUT-G)- Dry Film (DF-G)- AOI (AOI-G)- Inner (Brown oxide to Trimming) cont'	--	1,2	--	--
--	---	--	--	---	Audit on Shopfloor area and during the time of operation 3.5 hour	--	--	--	--
--	16.55	--	--	K.Wanida	Nc minor 01 – verify at Apex 2-Production and QC in process (Inner) - Cutting (CUT-G)- Dry Film (DF-G)- AOI (AOI-G)- Inner (Brown oxide to Trimming) cont'	--	--	--	--
--	17.55	--	--	---	Day brief	--	--	--	--
--	18.00	--	--	---	Finish	--	--	--	--



Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
7 October 2026	9.30	A	1	Puree W (8 Hrs.) K.Wittaya K.Parinya K.Nichaphat	Apex 2-Production and QC in process (Outer-Front process) - Drilling (DR-G) - Plating Process (PL-G)	Main site	1,2	--	--
--	---	--	--	---	Audit on Shopfloor area and during the time of operation 2.5 hour	--	--	--	--
--	12.00	--	--	---	Lunch	--	--	--	--
--	13.00	A	1	K.Kongpootorn K.Tawatchai K.Hassanai K.Manit K.Nichaphat	Apex 2 -Production and QC in process (Outer-Middle process) - Dry film (DF-G) - AOI (AOI-G) - Solder Mask (SM-G) - Marking (MK-G)	Main Site	1,2	--	--
--	---	--	--	---	Audit on Shopfloor area and during the time of operation 3.5 hour	--	--	--	--
--	16.55	--	--	K.Kongpootorn	Verify minor 02 - Apex 2Production and QC in process (Outer-Middle process) - Dry film (DF-G) - AOI (AOI-G) - Solder Mask (SM-G) - Marking (MK-G)	--	--	--	--
--	17.55	--	--	---	Day brief	--	--	--	--
--	18.00	--	--	---	Finish day 1	--	--	--	--



Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
7 October 2026	9.30	N	--	Bunjira R. (8 Hrs.) K.Kantima/ K.Nadtapong	Production Control (PC-G, PC-A3)	Main site	--	--	--
--	10.30	A	1	K.Manit K.Wuttichai K.Nirut K.Nichaphat	Apex 2Production and QC in process (Outer-Back process) - Routing (RT-G)- V-Cut (VC-G) - Coating (OSP, Gold, TIN, Silver)	--	1,2	--	--
--	---	--	--	---	Audit on Shopfloor area and during the time of operation 2.5 hour	--	--	--	--
--	12.00	--	--	---	Lunch	--	--	--	--
--	13.00	A	1	---	Apex 2Production and QC in process (Outer-Back process) - Routing (RT-G)- V-Cut (VC-G) - Coating (OSP, Gold, TIN, Silver) cont'	Main site	1,2	--	--
--	---	--	--	---	Audit on Shopfloor area and during the time of operation 3.5 hour	--	--	--	--
--	17.55	--	--	---	Day brief	--	--	--	--
--	18.00	--	--	---	Finish day 1	--	--	--	--
--	---	--	--	---	--	--	--	--	--
8 October 2026	7.00	A	2	Boonsiri P. (8 Hrs.) Follow PC Plan	Night shift operation and shift change over - Apex2 Production and QC in process (Inner) (Outer-front process) (Outer back process)	Main Site	1,2	--	--
--	---	--	--	---	Audit on Shopfloor area and during the time of operation 1 hour	--	--	--	--
--	8.00	--	--	---	Break	--	--	--	--



Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
--	9.00	A	1	K.Montree K.Worawitit K.Surachet K.Inthira	Apex 3Production and QC in process (Outer-Front process) - Cutting (CT-A3)- Drilling (DR-A3)- Laser Drill - Inner- Plating Process (PL-A3)	--	2	--	--
--	---	--	--		Audit on Shopfloor area and during the time of operation 2.5 hour	--	--	--	--
--	12.00	--	--	---	Lunch	--	--	--	--
--	13.00	A	1	K.Jakarin K.Srinuan K.Witthaya K.Patcharin K.Nuttawut K.Inthira	Apex 3Production and QC in process (Outer-Middle process) - Dry film (DF-A3) - AOI (AOI-A3)- Solder Mask (SM-A3) - Marking (MK-A3)- Frame room (FR-A3) - RSP (RS-A3) Production and QC in process (Inner-Middle process) - DF Inner- AOI Inner	--	2	--	--
--	---	--	--	---	Audit on Shopfloor area and during the time of operation 3.5 hour	--	--	--	--
--	16.55	--	--	---	Day brief	--	--	--	--
--	17.00	--	--	---	Finish day 2	--	--	--	--
--	---	--	--	---	--	--	--	--	--
8 October 2026	7.00	A	2	Boonchai P. (8 Hrs.) Follow PC Plan	Night shift operation and shift changeover – Apex3 – (Outer front process) (outer middle process) (Outer back process)	Main Site	1,2	--	--
--	---	--	--	---	Audit on Shopfloor area and during the time of operation 1 hour	--	--	--	--
--	8.00	--	--	---	Break	--	--	--	--



Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
--	9.00	A	1	K.Chayapat K.Nuttawut K.Inthira	Apex 3-Production and QC in process (Outer-Back process) - Routing (RT-A3)- V-Cut (VC-A3) - Coating (OSP-A3)	--	1,2	--	--
--	---	--	--	---	Audit on Shopfloor area and during the time of operation 2 hour	--	--	--	--
--	12.00	--	--	---	Lunch	--	--	--	--
--	13.00	A	1	---	Apex 3Production and QC in process (Outer-Back process) - Routing (RT-A3)- V-Cut (VC-A3) - Coating (OSP-A3) cont'	--	1,2	--	--
--	---	--	--	---	Audit on Shopfloor area and during the time of operation 2 hour	--	--	--	--
--	15.00	N	--	K.Chawalit	MIS Interaction with APEX CIRCUIT (THAILAND) CO., LTD.39/234-236 Moo 2 management process	--	--	--	--
--	16.55	--	--	---	Day brief	--	--	--	--
--	17.00	--	--	---	Finish Day 2	--	--	--	--
--	---	--	--	---	--	--	--	--	--
8 October 2026	9.00	N	--	Puree W. (8 Hrs.) K.Manop K.Chittalaphat	Maintenance- Facility (FA-G) (FA-A3) - Machine (MC-G) (MC-A3) - Electrical (EC-G) (EC-A3) - Power plant (PPC-G) (PPC-A3)	Main Site	--	--	--
--	12.00	--	--	K.Nattiwut	Lunch	--	--	--	--
--	13.00	N	--	K.Chanram	Sales (BIZ)	--	--	--	--



Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
--	17.55	--	--	---	Day brief	--	--	--	--
--	18.00	--	--	---	Finish day2	--	--	--	--
--	---	--	--	---	--	--	--	--	--
8 October 2026	9.00	N	--	Bunjira R. (8 Hrs.) K.Rattana	Raw Material Store (ST-G) Interaction with APEX CIRCUIT (THAILAND) CO., LTD.39/234-236 Moo 2 Planning process and interaction with SA-RSL Raw material store process	Main Site	--	--	--
--	10.30	N	--	K.Wiwat	Finish Good (FG-G) interaction with SA-RSL Finish good process	--	--	--	--
--	12.00	--	--	---	Lunch	--	--	--	--
--	13.00	N	--	K.Kraivit K.Panupong K.Risara K.Nudchanad	Manufacturing engineer (ME-G) (ME-A3)(SE-New Model) Interaction with APEX CIRCUIT (THAILAND) CO., LTD.39/234-236 Moo 2 New Model and Engineering Change process	--	--	--	--
--	17.55	--	--	---	Day brief	--	--	--	--
--	18.00	--	--	---	Finish Day2	--	--	--	--
--	---	--	--	---	--	--	--	--	--
9 October 2026	9.00	N	--	Boonsiri P. (8 Hrs.) K.Thanaphat	Apex 2 - Quality Control - IQC- QC LAB- F-Test- FQC	Main Site	--	--	--
--	12.00	--	--	K.Udomsin	Lunch	--	--	--	--
--	13.00	N	--	K.Suma	Apex 2 Quality Control - IQC- QC LAB- F-Test- FQC cont'	--	--	--	--



Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
--	17.00	--	--	---	Report writing	--	--	--	--
--	17.30	--	--	---	Closing meeting	--	--	--	--
--	18.00	--	--	---	Finish	--	--	--	--
--	---	--	--	---	--	--	--	--	--
9 October 2026	9.00	N	--	Boonchai P. (8 Hrs.) K.Worawut	Apex 2-Quality Assurance- Reliability - Test - QAE-G- MI-G BRR- OQC- Packing- Calibration / MSA	Main Site	--	--	--
--	---	--	--	K.Tawatchai	Support calibration to Apex 1	--	--	--	--
--	12.00	--	--	K.Wuttichai	Lunch	--	--	--	--
--	13.00	N	--		Apex 2-Quality Assurance- Reliability - Test - QAE-G- MI-G BRR- OQC- Packing- Calibration / MSA cont' Interaction with APEX CIRCUIT (THAILAND) CO., LTD.39/234-236 Moo 2 Quality control process	--	--	--	--
--	17.00	--	--	---	Report writing	--	--	--	--
--	17.30	--	--	---	Closing meeting	--	--	--	--
--	18.00	--	--	---	Finish	--	--	--	--
--	---	--	--	---	--	--	--	--	--
9 October 2026	9.00	N	--	Puree W. (8 Hrs.) K.Thanaphat	Apex 3-Quality Control - IQC-A3- QC LAB-A3- F- Test-A3- FQC-A3	Main Site	--	--	--
--	12.00	--	--	K.Inthira K.Chanwit	Lunch	--	--	--	--



Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
--	13.00	N	--	---	Apex 3-Quality Control - IQC-A3- QC LAB-A3- F-Test-A3- FQC-A3 cont'	--	--	--	--
--	17.00	--	--	---	Report writing	--	--	--	--
--	17.30	--	--	---	Closing meeting	--	--	--	--
--	18.00	--	--	---	Finish	--	--	--	--
--	---	--	--	---	--	--	--	--	--
9 October 2026	9.00	N	--	Bunjira R. (6 Hrs.) K.Pramahn K.Chotivit K.Amonrat K.Srinuan K.Chayapat	Apex 3-Quality Assurance- QAE-A3- MI-A3- FAE-A3- OQC-A3 (IQA)- BRR-A3- Packing-A3	Main Site	--	--	--
--	12.00	--	--	--	Lunch	--	--	--	--
--	13.00	N	--	--	Apex 3-Quality Assurance- QAE-A3- MI-A3- FAE-A3- OQC-A3 (IQA)- BRR-A3- Packing-A3 cont'	--	--	--	--
--	15.00	--	--	---	Break	--	--	--	--
--	17.00	--	--	---	Report writing	--	--	--	--
--	17.30	--	--	---	Closing meeting	--	--	--	--
--	18.00	--	--	---	Finish	--	--	--	--
--	---	--	--	---	--	--	--	--	--
--	---	--	--	---	Audit team communication during break, summary and report activity	--	--	--	--
--	---	--	--	---	--	--	--	--	--
--	---	--	--	---	--	--	--	--	--
--	---	--	--	---	--	--	--	--	--



Auditor Name	Additional audit Time - as applicable	Total Hours for Day 1	Total Hours for Day 2	Total Hours for Day 3	Total Hours for Day 4	Total Hours for Day 5	Total Hours Over Audit Visit
Boonsiri Pichetverachai	--	8 hours	8 hours	8 hours	---	---	24 hours (3md)
Boonchai Pichetverachai	Verification of previous minor nonconformities	8 hours (0.875 md + 0.125 md for verify NC)	8 hours	8 hours	---	---	24 hours (2.875 md + 0.175 md for verify NC)
Puree Wattanasupt	Verification of previous minor nonconformities	8 hours (0.875 md + 0.125 md for verify NC)	8 hours	8 hours	---	---	24 hours (2.875 md + 0.175 md for verify NC)
Bunjira Ratchathanee	--	8 Hours	8 hours	6 hours	---	---	22 hours (2.75 md)
---	--	---	---	---	---	---	Total manufacturing audit time 30 hours that being performed shop floor area and during the time of operation.
---	--	---	---	---	---	---	---



Notes

- "Audit duration" (i.e., "audit day" + "additional audit time") shall not exceed ten (10) hours per auditor, per calendar day.
- Off site - audit preparation and planning (Minimum 0.5 Manday)
- Preplanning review at site, if required.
- Audit Days (Includes opening and closing meetings, auditing the client's processes, and audit reporting)
- Manufacturing Process Audit Time (> 30% of minimum audit days)

Additional Audit Time as applicable:

- verification of previous minor nonconformities
- translation / technical expert time (Min 20%)
- investigation of significant changes
- investigation of IATF OEM quality and delivery performance issues
- scope expansion impact, relocation impact



7.0 Audit Plan Changes

Issue	Date	Changes
--	dd/mm/yyyy	---
--	dd/mm/yyyy	---
--	dd/mm/yyyy	---
--	dd/mm/yyyy	---
--	dd/mm/yyyy	---
--	dd/mm/yyyy	---



8.0 Validation of Plan and Audit Times

Validation of Audit Plan	Status - Yes/No, Not Required, auditor to provide the details	Comment Required for any Status Indication of N or N/A
Date the audit plan was issued	15/09/2026	---
Any additional required onsite audit planning activities	No	The client supplied complete information before the issuance of the audit plan.
Specific Manufacturing Processes have been stated in the Plan and they reflect the Client naming convention	Yes	---
Confirm the plan states Audit time for interactions with any Remote Sites giving date, time – including travel to Remote Sites / Extended Manufacturing Sites	Yes	---
Confirm Customer Specific Requirements have been covered in the Audit Plan	N/A	There are no customer-specific requirements provided by the customer.
Confirm that the client website was checked and if any deviation observed related with IATF certification activities, comments.	Yes	---
For Initial and Transfer audit – Confirm and comments any changes from the application.	N/A	This stage is recertification audit
TRANSFER AUDIT Only – After review of the previous 3 years audit reports, have you identified any areas that need to be prioritized, provide your comments	N/A	This stage is recertification audit
For stage 2 audit planning, input from stage 1 audit output, if any	N/A	This stage is recertification audit



Validation of Audit Plan	Status - Yes/No, Not Required, auditor to provide the details	Comment Required for any Status Indication of N or N/A
For transfer audits, confirm the certificate status as "Issued" from the IATF Customer Portal	N/A	This stage is recertification audit
Waiver, if any, applicable to the audit and has impact on the audit planning / audit days / additional audit time - provide waiver number	N/A	There is no waiver request
In what process the type and extent of controls for any outsourced processes will be audited	N/A	There are no outsource process control
When and in what process the verification of systemic corrective actions arising from nonconformities issued during previous audits will occur	Yes	1st day at Apex 2 - Production and QC in process (Inner: Cutting, Dry Film, AOI, Inner (Brown oxide to Trimming)) and Apex 2 - Production and QC in process (Outer-Middle process: Dry film, AOI, Solder Mask, Marking)
The title and version of the customer-specific requirements document that will be audited and in which client process the audit will occur	N/A	There are no customer-specific requirements provided by the customer

Note: Audit trails should be prioritized based upon the information obtained during the review of customer scorecards; complaints; internal audit findings; Management Review etc. These are the basic fundamentals of the Automotive Process Approach when conducting IATF 16949 audits



9.0 Further Guidance

Guidance and Clarification *

Any changes to the Certified Company needs to be notified to the URS office under the requirements of Accreditation, or by the scheme rules where relevant e.g.: IATF 16949.

Notification should be given by the certified client rather than changes being discovered by the auditor during an audit. If notification has not been given, then a major Non-Conformity will be issued and extra time via a Special Audit Visit shall be performed for a minimum of 1.0 Audit man-day.

Where notification has been made, then extra time for the Special Audit Visit can be reduced to a minimum 0.5 Audit Man-day.

The exact time for the Special Audit Visit will depend upon the complexity of the changes, such changes include:

- Legal Status;
- Company structure and formation;
- Shareholding;
- Senior Management of known System Processes, Departments, Technical areas;
- Location and contact address;
- Scope;
- Sub-contractor activity;

For certain schemes i.e.: IATF, Customer Special Status, transfer from a previous CB, also fall within the above changes stated.

Notes to Client:

- Times are approximate and will be confirmed at the opening meeting prior to commencement of the audit.
- URS auditors reserve the right to change or add to the elements listed before or during the audit depending on the results of on-site investigation.
- A private place for preparation, review and conferencing is requested for the auditor's use.
- Please provide a light working lunch on-site each audit day.



Guidance and Clarification *

- Your contract with URS is an integral part of this audit plan and details confidentiality arrangements, audit scope, information on follow up activities and any special reporting requirements

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