2025/07477/SU1
IATF 16949:2016 + ISO 9001:2015

<<AUDITPLANADDRESSDATE>> .

<<AUDITPLANOFFICEADDRESS>>

Dear Customer

Confirmation of Audit Visit Details

We have pleasure confirming the next scheduled Audit Visit date and details of the Audit Visit Plan, following discussion with your URS office management representative and, or, your nominated Lead Auditor.

Standard or Scheme	Audit Start DATE	Audit Start TIME	Lead Auditor
IATF 16949:2016 + ISO 9001:2015	<<AUDITPLANJOBSCHEDDATE>>	<<AUDITPLANJOBSCHEDTIME>>	See Audit Plan Below

Client Name	Client Main Certification Address
APEX CIRCUIT (THAILAND) CO., LTD.	39/234-236 Moo 2, Rama 2 Road, Tambol Bangkrachao, Amphur Muang, Samutsakhon 74000 Thailand

Certification Scope of Main Location
Manufacture of Printed Circuit Boards (Excludes Product Design Under Clause 8.3)

The auditor and audit team, if applicable, will commence the audit with an opening meeting to discuss the audit plan - see below - to cover various topics and allow any questions to be raised. The audit plan below is based on the information supplied to the Lead Auditor and the quotation, or from the previous audit visit in terms of employee numbers, site (s) and the certification scope. If you are aware of any changes regarding the above matters, please advise your URS local office as soon as possible.

Such changes in employee count, site(s), certification scope may effect the audit planned time given below (for more guidance on this matter see * at the end of this document).

The audit can only proceed on the understanding suitable records are available to the audit team. If you are aware of any reasons where sensitive records will not be available, please notify the audit team as soon as possible.

Please be aware that the auditor, and audit team, if applicable, will need an area to write the final audit report prior to the presentation of the report to you, or your management team, at the final meeting.
We would also like to point out that a cancellation of the audit visit must be made in writing to the relevant URS Office, not less than 7 working days, otherwise a cancellation fee may be charged to cover travel, accommodation and auditor costs.

We trust the above and detailed Audit Plan below is satisfactory, but should you have any questions, please do not hesitate to contact your URS Office.

Yours faithfully

Certification Support Officer
Enc

Audit Visit Plan

1.0 Visit Objective

The objective of the visit is to ensure compliance can be demonstrated to the standard or scheme regarding contractual, regulatory and system processes as sampled against the visit plan stated below.

2.0 Client's Certification Structure

Indicate below the Client's Certification Structure and which Additional Locations (Sites) are Planned to be Visited

Company Certification Structure	Indicate Applicable Structure	Location Addresses to be Visited (additional to the above address)	Other CB name, last audit date, report, plan and NC (if applicable)
Single	Yes	Location as stated above	---
Corporate	--	---	---
Extended	--	---	---
Support Location (Receiving Support from)	Yes	APEX CIRCUIT (THAILAND) CO., LTD. 30/101-102 Moo 1, Tambol Khok Kham, Amphur Muang, Samutsakhon, 74000, Thailand Activity : Sales, Purchasing, Warehousing, Human Resources, Training and Information technologies.	CB : URS , Lasted audit date 7-9 Oct 2024 Result audit = 6 Minor NC
Supporting Location (Providing Support to)	--	---	---
Is there any Stand-Alone Remote Support location, if yes, identify and provide the details.	Yes	Apex Circuit (Thailand) Co., Ltd., Address: 26 Moo 2, Rama 2 Road, Bangkrachao, Amphur Muang, Samutsakhon, 74000, Thailand. Activity : Laboratory, Packaging, Warehousing and Logistics.	---

Definitions
Definition for Single Manufacturing Site: 1) Shall be a client location with a single physical address where manufacturing occurs. 2) Shall operate under a single quality management system 3) May or may not receive support from remote or standalone remote support locations. 4) May provide support to other manufacturing sites.
Definition for Corporate Scheme: 1) Shall consist of at least two (2) manufacturing sites, with or without an EMS, which operate under a common quality management system. The common quality management system shall: i. be established by processes that are centrally defined, structured, and controlled ii. be monitored with a common set of process measurements iii. be implemented in substantially the same manner across all manufacturing sites and standalone remote support locations within the corporate structure being certified to IATF 16949 iv. have localization of the quality management system documentation and records only at the level of work instructions/procedures v. have a centrally managed internal quality management system audit program. 2) Shall have an identified central location where the quality management system function resides that is responsible for defining, structuring, and controlling the common quality management system.
Definition for Extended Manufacturing Site(s): 1) Shall be a single manufacturing site (also known as the main manufacturing site) whose manufacturing processes expand into one or more other locations (the extended manufacturing site[s]) with different addresses managed together as one manufacturing site that is part of the same legal entity. 2) An extended manufacturing site (EMS) shall only receive support from or provide support to the main manufacturing site. 3) An EMS shall be located within ten (10) miles (sixteen [16] kilometers) and no more than sixty (60) minutes of driving distance from the main manufacturing site. 4) The main site and EMS shall operate under a single quality management system
Definition for remote location: Stand-alone remote support location (SA-RSL) : support locations that have no manufacturing but provide only supporting functions to other manufacturing sites The IATF database now acknowledges 2 distinct types of remote support location: 1. Standalone remote support locations – these are remote support locations that are not located in IATF certified site – they are either standalone office buildings or part of a non IATF certified site. 2. Remote support locations that are located within an IATF certified site.

3.0 Audit Team Members

Lead Auditor	Audit Team Members (If applicable)	URS Witness Auditor (If applicable)
Jutamas Kanwijid	Nion Chuenphatikul Pantipa Insuae	---

Translator (if applicable)	Specialist (If applicable)	AB Auditor (if applicable)
---	---	---

4.0 Verification Checks and Output of the Audit Planning Process - Part 1 (Annexure 3, Rule 6)

Employee Number	New Total	Difference	Auditor Comments
Confirm total employee Number at the main site - If changed from previous Audit, advise of change	2780 persons	238 person	This change requires the audit duration to be recalculated.
Number of employees at other site locations (state for Supporting or Extended Manufacturing sites) - EMS:	N/A	---	---
Number of employees at other site locations (state for Supporting or Extended Manufacturing sites) - RSL:	271 Person	76 person	The change does not require the audit duration to be recalculated.
Number of employees at other site locations (state for Supporting or Extended Manufacturing sites) - SA-RSL:	82 person	12 person	The change does not require the audit duration to be recalculated.
Has there been a change in the number of employees at the location(s) being covered under this audit that requires the audit duration to be	The previous number was 3438 persons, new total 3133 persons.	---	The audit duration has been recalculated, and the duration is not change.

Employee Number	New Total	Difference	Auditor Comments
recalculated? If yes, detail the changes.			

4.0.1 Sales, Technology and Regulations

Sales, Technology and Regulation changes	Significant Change	Difference	Auditor Comments
Advise of significant change in the volume of Sales and/or Customers (advise of NEW Automotive Customers)	No	---	No new automotive customers have been added since the previous audit.
Advise of significant changes to Technology, Processes or Equipment	No	---	The manufacturing process has not changed since the previous audit.
Advise of significant changes in Regulation or Customer Requirements - CSR Document (state customer complaint summary, score card and special status)	The customer requirement not changes from previous audit detail: The customer's performance data and/or customer satisfaction since the last audit are show in customer scorecard. The result detail: 1. Customer Name: Result: 92 % The customers complaint/claim in the automotive part summary since the last audit are 5 items that was closed.The client is no any special customer status conditions since the last audit.	---	Priority will be given to auditing the production process to evaluate the management of risks and the effectiveness of the client's problem-solving process for customer claims/complaints, with a focus on root cause analysis and verification of systemic corrective actions.

4.0.2 System Changes

System Changes	Significant Change	Difference	Auditor Comments
Is this audit part of a client's Integrated Management System and if so, has there been a reduction in the level of integration since the last audit which could alter the assigned audit man-days	N/A	---	---
Changes to Scope of Certification (comment on QMS documentation and results of Internal audit and Management reviews)	No	---	The certificate has not changed. The internal audit and management review have been completed.
Do you have access to the audit report(s) and nonconformity management record(s) required in section 5.5.3 for any remote support location(s)?	This is a surveillance audit, and there is no plan to audit remote activities. (RSL : APEX CIRCUIT (THAILAND) CO., LTD.30/101-102 Moo 1, Tambol Khok Kham, Amphur Muang, Samutsakhon, 74000, ThailandActivity : Sales, Purchasing, Warehousing,Human Resources, Training andInformation technologies.). for SA-RSL : Apex Circuit (Thailand) Co., Ltd.,Address: 26 Moo 2,Rama 2 Road, Bangkrachao,Amphur Muang,Samutsakhon, 74000,Thailand.Activity : Laboratory, Packaging, Warehousing and Logistics. Audit in this time.	---	The remote activity isn't risk so not plan for audit in this surveillance.

System Changes	Significant Change	Difference	Auditor Comments
Have you identified issues with the information provided for the remote support location(s)?	No	---	--
If yes, please detail the issues that you identified with the audit report(s) and/or nonconformity management record(s) provided for the remote support location(s) that will prevent you from starting the audit.	No	---	---
Have there been any significant changes since the previous audit to the structure or context of the organization, including changes in support locations, their relevant support functions, or support relationships that need to be prioritized and investigated in this audit? If yes, please provide the details.	No	---	The structure and context of the organization, including support locations, their relevant support functions, and support relationships, have had no any significant changes since the previous audit.
Has there been any relocation of manufacturing and/or support activities since the previous audit that needs to be prioritized and	No	---	The location has not changed from previous audit.

System Changes	Significant Change	Difference	Auditor Comments
investigated during this audit? If yes, please provide the details.			
What risks have you identified from the internal audit results that need to be prioritized and investigated during this audit?	Internal audit was conducted in Mar 2025 . The internal audit result has 115 NC	---	From internal audit : priority risk focus for process audit and product audit.
What risks have you identified from the management review record(s) that need to be prioritized and investigated during this audit?	Management review conduct in 8 Apr 2025	---	From management review , there is risk for customer claim , KPI of BIZ , production and QC

4.0.3 Customer Performance

Customer Performance	Significant Change	Difference	Auditor Comments
What risks have you identified related to the client's internal system- and process- related performance to targets and the related trends since the previous audit that need to be prioritized and investigated during this audit?	---	---	The internal performance data has been presented as KPIs since the last audit. The overall trends have remained consistent, but there are still some production KPIs and customer claim where certain areas have not met the target.
What risks have you identified from the client's external performance to targets and the	---	---	Since the previous audit, the identified risks include certain KPIs not being met in production, leading

Customer Performance	Significant Change	Difference	Auditor Comments
related trends, including any customer dissatisfaction scenarios and/or customer complaints since the previous audit, that need to be prioritized and investigated during this audit?			to potential customer dissatisfaction. There have been a customer complaints regarding product quality, which may indicate issues with production process efficiency or quality control process. These areas should be prioritized and investigated during this audit to assess root causes and verify corrective actions implemented to address these concerns and ensure customer satisfaction.
Did the client provide the latest IATF OEM reports and/or scorecard information showing the status of quality and delivery performance?	---	---	No any IATF OEM
Do the IATF OEM reports and/or scorecard information show quality and delivery targets being met?	---	---	No any IATF OEM
Has “additional audit time” been added to this audit for verification of systemic corrective actions for the IATF OEM quality and/or delivery performance issues? If not, why? (see Rules section 5.2 q) No additional audit time was added because:	---	---	No any IATF OEM

4.0.4 Verification

Information Required	Auditor Comments
Date(s) the client submitted the audit planning information.	09/04/2025
Will this audit be conducted using the remote auditing method?	No
Did the client supply you with all the required audit planning information before issuing the audit plan (see Rules section 5.7.1)?	Yes, the client supplied complete information before the issuance of the audit plan.
If not, detail the missing information and the actions taken.	N/A
Describe how the pre-planning information impacted your audit plan and any changes made to the audit duration.	None
Total audit planning time, Offsite audit planning time and Onsite audit planning time (if required)	Offsite audit planning time 4 hours (0.5 md)
What risks have you identified from other audit planning information not covered that needs to be prioritized and investigated during this audit?	none
RECERTIFICATION AUDITS ONLY: What risks have you identified from the review of surveillance audit reports from the current audit cycle that need to be prioritized and investigated during this audit?	This is surveillance audit.

5.0 Audit Type

Audit Approach	Comments
Confirm the Audit will be 100% ON-SITE (if not 100% On-site, the questions below MUST be answered)	Yes
If the Audit is not planned to be 100% On-Site, state reason(s) why not?	N/A
What % of the total Audit Time is planned to be remote	N/A
Confirm the Off-Site/Remote audit methodology (e.g.: Zoom) and clearly advise that the audit team and client representatives are versed in the stated methodology	N/A
Describe what plans are in-place should the remote audit methodology fail	N/A
Given the % of remote auditing, justify why the integrity of the audit or risk of the audit is NOT compromised	N/A

6.0 Detail of Audit Visit Plan - Stage 2/SU/RC/TR/SP

Standard/Scheme	Audit Start Date	Audit End Date	Audit Duration - as per Job Instruction (in days)	Additional audit time (previous NC verification, Preplanning meeting etc.)	Audit Type
IATF 16949:2016 + ISO 9001:2015	13 May 2025	16 May 2025	7.5 md	0.250 md	Surveillance-Visit-2

Audit of Processes

Each manufacturing site, including those in a corporate scheme, and any standalone remote support location shall have dedicated audit planning for each audit.
Extended manufacturing sites shall be included in the audit planning for the main manufacturing site.

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Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
13 May 2025	09:00	--	--	Jutamas K. 4 hrs	Opening Meeting	SA-RSL	--	--	--
--	09:30	N	--	--- K.Jiraporn	Outgoing Quality Control (OQC). Verify interaction with manufacturing site	SA-RSL	--	--	--
--	11:00	N	--	--- K.Somjai	Warehousing: Raw materialVerify interaction with manufacturing site	SA-RSL	--	--	--
--	12:00	--	--	---	Lunch	--	--	--	--
--	13:00	N	--	--- K.Kaimas	Warehousing: FG (Including Partial Packing), Logistic (Delivery)Verify interaction with manufacturing site	SA-RSL	--	--	--
--	14:00	--	--	---	Summary	--	--	--	--
14 May 2025	09:00	N	--	Jutamas K. : (L/A) Nion C. Pantipa I. QMR:K.Wattana BIZ:K.Janram	Opening meeting with Top Management / Verification of changes to the client information supplied for audit planning / Review of current customer reports and/or scorecards from the original source (e.g., customer portals, emails from customer, etc.)	Main Site	--	--	--
--	---	--	--	Jutamas K. : (L/A) Team A (8hrs)	Management process (Include interview top management) - Use of logo and Follow up result from previous audit	Main Site	--	--	--

Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
				QMR:K.Wattana DCC:K.Patchara CQM:K.Wisuda HQS:K.Wasana	- Review significant change - Context of Organization / Quality Policy - Need and Expectations of Interested Parties - Leader Ship / Improvement - Quality Objective and planning to achieve them - Risk / Opportunities Assessment and Evaluation - Internal quality audit - Nonconformity and Corrective/Preventive action - Management review - Customer Claim/Complain - Contingency plan Interaction with remote location HR, IT				
--	12:00	--	--	---	Lunch	--	--	--	--
--	13:00	A	--	--- ME:K.Warunee	New model and engineering change Customer : Kyoden (Thailand) Co.Ltd CSR Name : Quality Control Standard for Part/ Materila Suppliers (Ver.3) date 1 Feb 2016 / General specification for printed wiring board rev.G (internal control RQA-123 issue 24/4/2023 Rev.68)	Main Site	--	--	--

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Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
--	18:00	--	--	---	Summary	--	--	--	--
--	---	--	--	---	--	--	--	--	--
14 May 2025	09:30	N	--	Nion C. : Team B (8hrs) PC:K.Pranee	BIZ (Production Planning) Interaction with remote location BIZ-Sales and Marketing, Purchasing, Warehousing	Main Site	--	--	--
--	12:00	--	--	---	Lunch	--	--	--	--
--	13:00	N	MDR:K.Thoranit FA,EC,PPC: K.Arnuphap WC:K.Sitha	FMC:K.Chatree BMC:K.Mongkol MPL:K.Akanit	Maintenance process. - Audit on Shop floor area and during the time of operation 3 hours	Main Site	--	--	--
--	18:00	--	--	TL:K.Ornanong	Summary	--	--	--	--
--	---	--	--	---	--	--	--	--	--
14 May 2025	09:30	N	--	Pantipa I : Team C (9 hrs)	Production and QC in process - Dry Film (DES) - AOI	Main Site	--	--	--
--	---	--	--	K.Akanit K.Amphai	- Audit on Shop floor area and during the time of operation 2 hours	--	--	--	--
--	12:00	--	--	---	Lunch	--	--	--	--
--	13:00	N	--	--- K.Eakaphon	Solder Mark - Audit on Shop floor area and during the time of operation 3 hours 30 min	Main Site	--	--	--
--	18:00	--	--	--- ME:K.Warunee	Verify Minor -01 Production and QC in process – Dry Film (DES) - AOI	--	--	--	--
--	19:00	--	--	---	Summary	--	--	--	--

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Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
15 May 2025	09:00	N	--	Jutamas K. : Team A (8 hrs)	Production and QC in process - Cutting- Drilling	Main Site	--	--	--
--	---	--	--	--- K.Thoranit	- Audit on Shop floor area and during the time of operation 2 hours 30 min	--	--	--	--
--	12:00	--	--	---	Lunch	--	--	--	--
--	13:00	N	--	--- K.Akanit	Production and QC in process - Plating (CU1, CU2)	Main Site	--	--	--
--	---	--	--	---	- Audit on Shop floor area and during time of operation 4 hours 30 min	--	--	--	--
--	18:00	--	--	---	Summary	--	--	--	--
15 May 2025	09:00	N	--	Nion C. Team B (9 hrs)	Production and QC in process- Marking - Punching/ Routing- V-Cut, Cleaning	Main Site	--	--	--
--	---	--	--	--- K.Jakkapan K.Eakaphon	- Audit on Shop floor area and during the time of operation 2 hours 30 min	--	--	--	--
--	12:00	--	--	---	Lunch	--	--	--	--
--	13:00	N	--	---	Production and QC in process- Marking - Punching/ Routing- V-Cut, Cleaning	Main Site	--	--	--

Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
--	---	--	--	---	Audit on Shop floor area and during time of operation 3 hours	--	--	--	--
--	18:00	--	--	--- K.Amphai	Verify Minor 02 - Production & QC In-process - Marking- Punching/Routing- V-Cut (Cleaning) -OSP	--	--	--	--
--	19:00	--	--	---	Summary	--	--	--	--
16 May 2025	09:00	N	--	Jutamas K. Team A (8 hrs) K.Pattama K.Jiraporn	Quality Control - Incoming inspection Quality Assurance - Layout inspection (MI-Impedance and RL-Reliability) - OQC Interaction with remote. Customer : Kyoden (Thailand) Co.Ltd CSR Name : Quality Control Standard for Part/ Materila Suppliers (Ver.3) date 1 Feb 2016 / General specification for printed wiring board rev.G (internal control RQA-123 issue 24/4/2023 Rev.68)	Main Site	--	--	--
--	---	--	--	---	- Audit on Shop floor area and during the time of operation 2 hour 30 min	--	--	--	--
--	12:00	--	--	---	Lunch	--	--	--	--
--	13:00	N	--	--- K.Jiraporn	Outgoing Quality Control (OQC) Interaction with remote	Main Site	--	--	--
--	---	--	--	---	- Audit on Shop floor area and during the time of operation 1 hours 30min	--	--	--	--

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Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
--	15:00	N	--	---	Calibration MSA	Main Site	--	--	--
--	17:00 17:30 18:00	--	--	---	Report writing Closing meeting Finish	--	--	--	--
--	---	--	--	---	--	--	--	--	--
16 May 2025	09:00	N	--	Nion C. Team B (8 hrs) K.Jaruwan K.Jakkapan	Production & QC In-process - F test- FQC- Packing Customer : Kyoden (Thailand) Co.Ltd CSR Name : Quality Control Standard for Part/ Materila Suppliers (Ver.3) date 1 Feb 2016 / General specification for printed wiring board rev.G (internal control RQA-123 issue 24/4/2023 Rev.68)	Main Site	--	--	--
--	---	--	--	---	Audit on Shop floor area and during time of operation 2 hours 30 min	--	--	--	--
--	12:00	--	--	---	Lunch	--	--	--	--
--	13:00	N	--	---	Production & QC In-process - F test- FQC- Packing cont.	--	--	--	--
--	---	--	--	---	Audit on Shop floor area and during time of operation 2hours	--	--	--	--
--	16:00	N	--	--- K.Nattarika	Document and Record Control. Customer : Kyoden (Thailand) Co.Ltd	Main Site	--	--	--

Day Number	Start Time	Shifts Seen (N = Client does not operate shifts A = Client operates more than one shift)	If A selected state shifts visited	Auditor Name	Clients QMS process Names / specific names of Manufacturing process to be Audited	Identification of Location (Main Site, EMS, RSL, SA-RSL) if more than one Location to be audited	Initial/ Recertification Audit (Manufacturing process only)	First Surveillance Audit (Manufacturing process only)	Second Surveillance Audit (Manufacturing process only)
					CSR Name : Quality Control Standard for Part/ Materila Suppliers (Ver.3) date 1 Feb 2016 / General specification for printed wiring board rev.G (internal control RQA -123 issue 24/4/2023 Rev.68)				
--	17:00 17:30 18:00	--	--	---	Report writing Closing meeting Finish	--	--	--	--
--	---	--	--	---	--	--	--	--	--
--	---	--	--	---	Auditor team communication during lunch, summary and audit report activity	--	--	--	--
--	---	--	--	---	--	--	--	--	--

Auditor Name	Additional audit Time - as applicable	Total Hours for Day 1	Total Hours for Day 2	Total Hours for Day 3	Total Hours for Day 4	Total Hours for Day 5	Total Hours Over Audit Visit
Jutamas Kanwijid	--	4 hrs	8 hrs	8 hrs	8 hrs	---	28 hrs (3.5 md)

Auditor Name	Additional audit Time - as applicable	Total Hours for Day 1	Total Hours for Day 2	Total Hours for Day 3	Total Hours for Day 4	Total Hours for Day 5	Total Hours Over Audit Visit
Nion Chuenphatikul	Verification of previous minor nonconformities	---	8 hrs	8 hrs	9 hrs	---	25 hrs (3 md + 0.125 md for NC)
Pantipa I.	Verification of previous minor nonconformities	---	9 hrs	---	---	---	9 hrs (1 md + NC 0.125 md)
---	--	---	---	---	---	---	---
---	--	---	---	---	---	---	---
Total audit duration per day	--	4 hrs (0.5 md)	25 hrs (3 md + 0.125 md for NC)	16 hrs (2 md)	17 hrs (2 md + 0.125 md for NC))	---	Total manufacturing audit time 29 hours 30 min that being performed shop floor area and during the time of operation the audit time show in start time column

Notes
- “Audit duration” (i.e., “audit day” + “additional audit time”) shall not exceed ten (10) hours per auditor, per calendar day. - Off site - audit preparation and planning (Minimum 0.5 Manday) - Preplanning review at site, if required. - Audit Days (Includes opening and closing meetings, auditing the client’s processes, and audit reporting) - Manufacturing Process Audit Time (> 30% of minimum audit days) Additional Audit Time as applicable: - verification of previous minor nonconformities - translation / technical expert time (Max 20%) - investigation of significant changes - investigation of IATF OEM quality and delivery performance issues - scope expansion impact, relocation impact

7.0 Audit Plan Changes

Issue	Date	Changes
--	dd/mm/yyyy	---
--	dd/mm/yyyy	---
--	dd/mm/yyyy	---
--	dd/mm/yyyy	---
--	dd/mm/yyyy	---
--	dd/mm/yyyy	---

8.0 Validation of Plan and Audit Times

Validation of Audit Plan	Status - Yes/No, Not Required, auditor to provide the details	Comment Required for any Status Indication of N or N/A
Date the audit plan was issued	21/04/2025	---
Any additional required onsite audit planning activities	No	The client supplied complete information before the issuance of the audit plan.
Specific Manufacturing Processes have been stated in the Plan and they reflect the Client naming convention	Yes	---
Confirm the plan states Audit time for interactions with any Remote Sites giving date, time – including travel to Remote Sites / Extended Manufacturing Sites	Yes	---
Confirm Customer Specific Requirements have been covered in the Audit Plan	Yes	---
Confirm that the client website was checked and if any deviation observed related with IATF certification activities, comments.	N/A	This stage is surveillance
For Initial and Transfer audit – Confirm and comments any changes from the application.	N/A	This stage is surveillance
TRASNFER AUDIT Only – After review of the previous 3 years audit reports, have you identified any areas that need to be prioritized, provide your comments	N/A	This stage is surveillance

Validation of Audit Plan	Status - Yes/No, Not Required, auditor to provide the details	Comment Required for any Status Indication of N or N/A
For stage 2 audit planning, input from stage 1 audit output, if any	N/A	This stage is surveillance
For transfer audits, confirm the certificate status as "Issued" from the IATF Customer Portal	N/A	This stage is surveillance
Waiver, if any, applicable to the audit and has impact on the audit planning / audit days / additional audit time - provide waiver number	N/A	There are no waiver requests
In what process the type and extent of controls for any outsourced processes will be audited	Yes	There is 1st surveillance audit, the purchasing process who control outsource process (remote location was conduct on recertificate audit already.
When and in what process the verification of systemic corrective actions arising from nonconformities issued during previous audits will occur	Yes	---
The title and version of the customer-specific requirements document that will be audited and in which client process the audit will occur	Yes	Customer : Kyoden (Thailand) Co.Ltd CSR Name : Quality Control Standard for Part/ Materila Suppliers (Ver.3) date 1 Feb 2016 / General specification for printed wiring board rev.G (internal control RQA-123 issue 24/4/2023 Rev.68) Audit at client process: Production and QC in process , Document Information process, New Model and Engineering change process, QC process

Note: Audit trails should be prioritized based upon the information obtained during the review of customer scorecards; complaints; internal audit findings; Management Review etc. These are the basic fundamentals of the Automotive Process Approach when conducting IATF 16949 audits

9.0 Further Guidance

Guidance and Clarification *
Any changes to the Certified Company needs to be notified to the URS office under the requirements of Accreditation, or by the scheme rules where relevant e.g.: IATF 16949. Notification should be given by the certified client rather than changes being discovered by the auditor during an audit. If notification has not been given, then a major Non-Conformity will be issued and extra time via a Special Audit Visit shall be performed for a minimum of 1.0 Audit man-day. Where notification has been made, then extra time for the Special Audit Visit can be reduced to a minimum 0.5 Audit Man-day. The exact time for the Special Audit Visit will depend upon the complexity of the changes, such changes include: - Legal Status; - Company structure and formation; - Shareholding; - Senior Management of known System Processes, Departments, Technical areas; - Location and contact address; - Scope; - Sub-contractor activity; For certain schemes i.e.: IATF, Customer Special Status, transfer from a previous CB, also fall within the above changes stated. Notes to Client: • Times are approximate and will be confirmed at the opening meeting prior to commencement of the audit. • URS auditors reserve the right to change or add to the elements listed before or during the audit depending on the results of on-site investigation. • A private place for preparation, review and conferencing is requested for the auditor's use.

Guidance and Clarification *
• Please provide a light working lunch on-site each audit day. • Your contract with URS is an integral part of this audit plan and details confidentiality arrangements, audit scope, information on follow up activities and any special reporting requirements

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